

INVITATION FOR PARTICIPATION
CBSE WEST ZONE TENNIS TOURNAMENT – 2019-20
(WITH REVISED DATES AS PER CBSE REVISED SPORTS CIRCULAR)

To,
The Principal

Dear Sir/Madam,

We are pleased to inform you that our school has been entrusted with the responsibility of organizing and conducting the CBSE West Zone Tennis Tournament–2019-20 for students (Boys & Girls) in two categories viz.

1. Under 17 years : Born on or after 01.01.2003
2. Under 19 years : Born on or after 01.01.2001

Therefore, on behalf of CBSE, the school management, staff and students of Gwalior Glory High School, Neemchandoha, Shivpuri Link Road, Gwalior (M.P.). I take this opportunity to extend our warm invitation to you and your teams to the tournament.

The participating teams have to report to us on 22nd Sept.2019. The tournament will begin, with the INAUGURAL CEREMONY on 23rd Sept.2019. For this purpose, the participating teams are requested to bring one school flag and banner bearing the name of their school, for March Past and various other ceremonies. The closing ceremony will be held on 25th Sept.2019.

The tournament will be conducted as per the rules and regulations prescribed by the CBSE. For details you are requested to visit www.cbseacademic.in or <http://cbseports.in>.

DR. RAJESHWARI SAWANT

Principal

- Enclosures:**
- 1) Organizing School details
 - 2) Code of conduct
 - 3) Participation details
 - 4) Travel plan
 - 5) Annexure
 - 6) Rules & Regulations of Tennis

**ORGANISING SCHOOL
CBSE WEST ZONE
TENNIS TOURNAMENT (BOYS & GIRLS) 2019-20
IMPORTANT INFORMATION AT A GLANCE**

Tournament	CBSE West Zone 2019-20		
Tournament Date	23rd September 2019 to 25th September 2019		
School Address & Phone No. Office	Neemchandoha, Shivpuri Link Road, Gwalior (M.P.)		
Reporting of teams	22nd September 2019 (3 pm)		
Manager's Meeting	22nd September 2019 (8 pm)		
Inauguration	23rd September 2019 (9.30 am)		
Valedictory	25th September 2019 (6 pm)		
Tournament Coordinator's Contact No.	Mr. Hardeep Gill (+919827548305) Mr. Sumit Kumar (+918962295871) Mr. Nitin Agarwal (+919893542686) Mr. Harish Yadav (+919630005903)		
E-Mail	gwaliorglory@rediffmail.com , office.gwaliorglory@gmail.com		
Web Site	http://www.gwaliorgloryhighschool.ac.in		
Location	20 km approx. from Gwalior Railway Station		
Whom to Contact?	Name of Person & Contact	Committee	Contact No.
	Ms. Hemlata Shukla	Registration	+919630040108
	Ms. Anubha Mahendra	Accounts	+918889219933
	Ms. Punam Singh	Boarding	+919806337772
	Ms. Neha Sharma	First – Aid	+917024823324
	Mr. Hemant Chugh	Transportation	+919039082331
Transport Facility	Pick up and drop facility from school end subject to prior information from the concerned school.		
Lodging / boarding	Rs.350/- per head per day.		
Accommodation	Accommodation will be provided separately for Boys & Girls.		
Venue for matches	School Premises		
Caution money	Rs. 2000/- Two Thousand (Refundable subject to NOC from accommodation In-Charge.)		

CBSE WEST ZONE TENNIS TOURNAMENT 2019-20

CODE OF CONDUCT

1. The entry forms, travel plan & student participation details and attested Identity card format which are given on the CBSE website www.cbseacademic.in should be filled in capital letters and sent immediately.
2. Each school will send one male staff member as a manager for boys and a female member as a manager with the girl's team.
3. Consumption of liquor, drugs, tobacco and smoking is strictly prohibited during the conduct of tournament and stay in the school/ accommodation. Anyone who violates this rule will be immediately removed from the school campus and disciplinary action will be taken by the host school.
4. Any damage done to the property of the school during the stay by participants will have to be compensated for, by the respective school.
5. Participants are not allowed to wear any costly ornaments or bring any valuable items. The School will not be responsible for the loss of any article during stay.
6. At the time of registration, kindly show the photocopy of demand draft of the CBSE yearly **Sports Registration Fee** of (2019-20) Rs. 10,000/-.
7. It is compulsory for all the participants to attend the inaugural and valedictory ceremony.
8. Each school must issue an identity card to every player of its school, separately for each of the discipline in which students intends to participate as per the format of CBSE.
9. No players shall be permitted to participate in the CBSE nationals without their original identity card having counter signature of the principal of the respective CBSE WEST Zone Competition organizing school.
10. All the schools have to deposit Rs. 2000/- as caution money which is refundable. (For loss or damage in any Organizing school property).

CBSE WEST ZONE TENNIS TOURNAMENT 2019-20

(WITH REVISED DATES AS PER CBSE REVISED SPORTS CIRCULAR)

(BOYS & GIRLS)

1. CBSE Tennis Tournament will be played according to the rules and regulations of AITA unless otherwise modified in these Rules.
2. Each school can send one team, comprising of maximum four players, in both the age groups i.e. under 17 & 19 yrs, separately in “Boys & Girls” category.
3. The tournament at Zone level shall be played on Knock-out basis. In case the number of teams at Zone level is less, the tournament may be organized on league cum knock out basis.
4. All the matches shall be played as best of 13 (thirteen) games with six all as tie breaker. Semi-final will be played on “short set” basis and finals will be played on the best of three sets with tie-breaker rule, if necessary.
5. The tournament shall consist of two singles and one doubles event in both the sections i.e. boys and girls. Two singles matches shall be held first and in tie case (one all) double will follow.
6. All the other participants shall be awarded with the Participation Certificates who actually come to play.
7. The decision of the referee shall be final.
8. Players must report 15 minutes in advance in proper kit for the match.
9. Players must be prepared to play more than one match in a day.
10. The code of conduct for the player shall be strictly observed on and off the field.
11. The school Organizing Zone level competition shall take a Group Photo of the teams that have qualified to participate at National level competition. The photo shall be signed by the host school Principal and forwarded to the school organizing next level of competition along with the original entry Performa.

Food Facility

For out station teams, breakfast, lunch, snacks and dinner will be provided at the below mentioned timings:

Timings for Meals:

Breakfast	: 7.30 to 8.30 am
Lunch	: 1 pm to 2.00 pm
Evening Tea	: 5 pm to 5.30 pm
Dinner	: 8.00 pm to 9 pm

Food coupons will be issued at the registration counters.

Guidelines

We request you to forward the entries latest by 10th September 2019. Late entries will not be entertained in any case. Consent can be sent on our E-mail id:- gwaliorglory@rediffmail.com, office.gwaliorglory@gmail.com Telephonic consent will not be accepted.

- 1 Kindly facilitate in sending consent form & the contact details {complete address, telephone no. , E- mail address etc} for better coordination.
- 2 No team will be allowed to participate without Team manager/ Coach/ Physical Education teacher designated by the participating school's principal.
- 3 Participants are requested not to bring costly items such as Jewellery, mobile, camera, iPod and other electronic gadgets, as the use of these items is prohibited in campus. School will not be responsible for the loss of any articles during the stay.
- 4 Boarding and lodging will be available from a day prior to event.
- 5 The entry forms, travel plan, student participation detail and attested identity card form attached filled in CAPITAL LETTERS should reach us on or before 10th September 2019.
- 6 Each school must issue an identity card to every player of its school & Accompanying staff.
- 7 All the schools have to deposit Rs. 2000/- as caution money which is refundable. This money will not be refundable in case of any damage or loss to the property caused by a particular school team.

- 8 A mandatory Team Managers and Coaches meeting will be held one day prior to the event at 6.00 pm (22nd Sept 2019) in the school Auditorium hall to cover preliminary remarks/instructions.
- 9 Teams without proper eligibility forms will not be allowed to participate in the tournament.
- 10 Team Manager will be responsible for the conduct of the team on the field and in the school premises. Indiscipline by an athlete/player /member will lead to disqualification and the athlete/player/member may be asked to leave the premises immediately.
- 11 The organizers reserve the right to debar a player / coach / Manager from the competition arena for unruly behavior / interference in the smooth conduction of the events of competition.
- 12 Protest of any nature should reach the Organizing Committee in writing within one hour of the declaration of the result. It should be accompanied by a fee of Rs. 1000/- {non-refundable}. The decision taken by jury will be final and binding for all teams and managers.
- 13 It is the responsibility of the team manager to bring the sick/ injured player to the First –Aid Committee.
- 14 Spot entry/ changes will not be permitted.
- 15 Any non-designated person accompanying the team will not be entertained for any matter at the venue and will not be permitted to stay in the premises.
16. The boarding charges shall not exceed Rs. 350/- per head per day including food, It is advised that from the health and safety point of view, all participating teams dine in the mess arranged by the organizing school.
17. Dining in the mess arranged by the host school is mandatory for the teams that opt to stay in the school provided accommodation.
18. Participation in March past is compulsory, failing which their right to participate can be forfeited.
19. It is the responsibility of the school/teams staying outside, to collect information in regard to matches/fixtures/program etc. beforehand.

In case the player/team is being accompanied only by the parent, it should be informed by the Principal of participating school in writing.

No team will be permitted to participate without accompanying officials.

No team shall be accompanied by any parent. However if a parent is accompanying the team, such information may be provided by the participating school on the school letterhead signed by Principal.

No team shall be accompanied by more than two officials.

The officials accompanying the team shall have a valid Identity Card issued by their school Principal. No extra person shall be permitted to stay inside the school premises and on the play field along with the teams.

Withdrawing School

If a school, after filling-in its entry, wishes to withdraw from a tournament/ meet, it shall give a written request of its intention to do so to the Organizing Secretary of the School.

School withdrawing without informing/ requesting the Organizing school, will be penalized with a penalty of Rs. 1000/-.

Eligibility

Age: The athlete/ player should be within the particular age group on 31st December of the year of competition.

1. Only bonafide students shall be eligible to participate in the Inter-school tournaments/meets. Finding any non bonafide student shall lead to disqualification of the team.
2. A student, who has failed twice in a particular class, shall no more be eligible to participate.
3. Incomplete information in any respect is liable for disqualification of team.
4. Any violation in eligibility (over age or impersonation) shall be dealt according to rules.
5. The original eligibility Performa of the Athletes/Players/Team qualifying to participate from Zone level to National level will have to be certified by the Organizing school at the zone level as the case may be and forwarded to the National Organizing School, immediately after their Zone level competition is over.
6. Medical checkup may also be applied by the jury of Appeal appointed by the Organizing school in the cases of overage suspicion.
7. All the supporting papers verifying the age of the player, etc in original, as per the CBSE Guidelines & Rules shall be carried personally by the Team Manager/Coach while reporting for participation.
8. The player's right to participate forfeits if he fails to produce the papers supporting the eligibility in original on demand.

Any team/ athlete not fulfilling the eligibility criteria before the commencement of the tournament/meet shall not be permitted to participate.

IMPORTANT: IT SHALL BE MANDATORY-

- i. To provide the documents (originals) for verification in original if asked for.
- ii. To supply the team photo with school Principal along with the entry Performa, countersigned by the concerned Principal.
- iii. For student/player studying in class IX and above, to provide CBSE registration number.

Eligibility/ Entry Performa:

Every school shall supply to the host school on arrival the signed copy of the eligibility Performa filled in online.

Disqualifications

A player/team may be disqualified/struck off for the following reasons.

1. If the ineligibility of any member of the team is detected.
2. Inclusion of non bonafide student in the team.
3. Misbehavior with Officials/Opponents by athlete or accompanying official.
4. Use of abusive language by athlete or accompanying official.
5. Indiscipline at the place of stay by athlete or accompanying official.
6. Damaging the school property.
7. Indiscipline during the opening and closing ceremonies by athlete or accompanying official.
8. Non participation in March Past.

The organizing school in no case shall show the eligibility Performa or any other paper of a team to anyone who lodges the protest. It is only jury of appeal's prerogative to verify all the documents.

Protest

Protest of any nature in connection with the tournament shall be in writing and must reach the organizing Secretary and CBSE Observer within one hour of the declaration of the result, duly accompanied by a fee of Rs.1000/- (Rupees One Thousand).

Such a protest will be considered by Jury of Appeal, consisting of following:-

1. Principal, Organizing School
2. Sports Officer
3. CBSE Observer
4. One or two technically qualified People present at the venue.

The parties under dispute may be heard before deciding the issue. In case the protest is upheld, the protest fees shall be refunded to the protesting school otherwise the fee shall be forfeited.

The decision taken by the Jury of Appeal will be final and binding.

The decision, together with full facts of the protest may immediately be reported to the Dy. Director (Sports) CBSE.

Medals and Certificates

No Participation Certificate shall be given to a player/team that does not play after reporting.

Umpires/Referees/Game Officials

Decision of the game officials is final.

Performa of letter for sending consent of Participation to the Organizing School

(On School Letterhead)

Annexure “A”

To,
The Principal
Gwalior Glory High School
Neemchandoha,
Shivpuri Link Road,
Gwalior (M.P.)

CBSE West Zone Tennis Tournament 2019-20

Dear Madam/Sir ,

Subject: Consent of participation - CBSE West Zone 2019-20

This is to confirm that our school would be participating in the CBSE West Zone 2019-20 being organized by your school.

We shall be forwarding you the detailed entry Performa so as to reach you at least fifteen days before the commencement of the competition.

Thanking you

Yours faithfully

Principal

PARTICIPANT'S DETAILS TO THE ORGANIZING SCHOOL

(Use separate page for the separate age group)

Annexure "B"

Age Category : _____ Boys / Girls : _____
(U-17 / U-19)

Name of the school : _____

Address : _____

Phone No. : _____

(To be filled for all the students included in the team)

S. No.	Name of the Student	Class	Admission No.	Date of Birth	CBSE Registration No. only for IX,X,XI,XII	Photograph Attested by the Principal
1.						
2.						
3.						
4.						

OFFICIALS ACCOMPANYING THE TEAM (MAXIMUM TWO)

<p>1. Name of the Team :</p> <p>Name of the Coach :</p> <p>Contact Mobile No. :</p>	<p align="center">Photograph attested by the Principal</p>
<p>1. Name of the Team :</p> <p>Name of the Manager :</p> <p>Contact Mobile No. :</p>	<p align="center">Photograph attested by the Principal</p>

Certified that the above listed players are bonafide students of our school and are eligible as per the rules circulated by CBSE for participation in the CBSE West Zone 2019-20. The date of birth and class of student recorded against each is correct as per the school records.

Certified that the details mentioned above are true.

School's Round Seal

Principal

Signature of the Principal

Name of the Principal _____

Please Note: - To be filled in Capital letter and sent on or by 10th September 2019.

CBSE WEST ZONE TENNIS TOURNAMENT 2019-20

UNDER 17/19[Boys & Girls] Details of Journey

Annexure “C”

Name of the school : _____

District & State : _____

Phone Number : _____

Name of the escort Teacher/ coach : _____

1.	Arrival at Gwalior	Date : _____ Time : _____
	Mode of Transport (Train/ Bus/ Taxi)	
	Name and Number of train	Train Name : _____ Train No. : _____
	Pick up Point Kindly tick the appropriate	Available from – Gwalior Railway junction – Gwalior Bus Stand
	You will be staying at	School or Hotel
2.	Departure from	Date : _____ Time : _____
	Mode of Transport (Train/ Bus/ Taxi)	
	Name and Number of train	Train Name : _____ Train No. : _____
	Drop Point Kindly tick the appropriate	Available To – Gwalior Railway Gwalior Bus Stand
3.	Number of participant (Boys / Girls)	Girls : _____ Boys : _____
4.	Number of Teachers / Coaches	
5.	Others if any	

CBSE WEST ZONE TENNIS TOURNAMENT 2019-20

Annexure “D”

Photograph of Participating team with Principal,

Photograph of Participating team with Principal, duly signed and attested with school seal.



Principal's Signature & Seal

CBSE WEST ZONE TENNIS TOURNAMENT 2019-20

(With revised dates as per CBSE revised sports circular)

(BOYS" & GIRLS")

CBSE West Zone 2019-20

IDENTITY CARD

School Name:-

Student Name:-

Class:-

Adm.No. :-

CBSE Registration No. :-

Date of Birth :-

Sport :- Tennis

Zone :- West

Age Group :-

UID no. :-

Principal's Signature & Seal

CBSE WEST ZONE TENNIS TOURNAMENT 2019-20

INFORMATION KIOSK

1. Website & E-Mail: gwaliorglory@rediffmail.com,
officegwaliorglory@gmail.com
<http://www.gwaliorgloryhighschool.ac.in>
2. Location: Map attached
3. Contact persons: Mr. Hardeep Gill (+919827548305)
Mr. Sumit Kumar (+918962295871)
Mr. Nitin Agarwal (+919893542686)
Mr. Harish Yadav (+919630005903)
4. Transport facility: Subject to prior information from participating school
5. Boarding: *Food facility- Breakfast, Lunch, Snacks and dinner

* The charges will be Rs.350. per head per day
Boarding and lodging.
6. Accommodation: * Accommodation will be provided in the school
campus.
7. Things to Carry (Compulsory): * Participating teams school flag, Individual kit.
8. Last date of entry: 10th September 2019
9. Venue of the Tournament Gwalior Glory High School, Gwalior [M.P.]