



# **GWALIOR GLORY HIGH SCHOOL**

NEEMCHANDOHA, SHIVPURI LINK ROAD, GWALIOR

Dear Parent,

The school takes pleasure in informing you that you can submit school fees and conveyance fee in online or offline mode at HDFC Bank or ICICI Bank as per your choice. You can make online payment through net banking/IMPS/RTGS/NEFT/ Credit Card/ Debit Card/ UPI or offline payment through cash/ cheque by following the procedure given below:

## **Payment process through HDFC Bank**

### **A. Online payment through MCB Parent Application**

1. Go to MCB App.
2. Click on Dashboard->Finance ->"Fee Pay" Option.
3. The fee dues will be displayed on the screen. Click on "Pay" Button and Proceed.
4. On next page click on "Pay Now" for payment.
5. Choose method of payment (Net Banking/Debit Card/Credit Card/UPI) and pay.

### **B. Offline payment mode**

1. Walk into branch of HDFC bank with admission number of your child. Fill the Deposit slip already available with bank for Gwalior Glory High School. You can pay due amount through cash/cheque and get receipt of payment from branch.

#### **Note:**

1. For any query relating to online mode of fee payment you can contact **HDFC Bank Mobile No. 9179666349** during Bank Hours.

## **Payment process through ICICI Bank**

### **A. Online payment mode**

1. All parents will receive an SMS with Transaction ID, Total fee due, Link for payment and pass code on their mobile number (as per school record) at the beginning of every month.
2. Click on the link to pay and enter the passcode given in the SMS.
3. The link will direct you to the page that displays the fee dues to be paid.
4. Click on the payment method and pay.

### **B. Offline payment mode**

1. Walk in to the branch of ICICI bank with transaction ID a mentioned in the SMS, the branch will provide you the receipt for depositing fee through cash/cheque.

#### **Note:**

1. If any parent does not receive transaction ID on mobile number at the beginning of the month because of any technical or other reason than even he has to pay dues of their ward/s before due date as per procedures given above in online/offline mode of payment.
2. For any query relating to online mode of fee payment you can contact **ICICI Bank phone no. 8588855293**.

### **Note**

- **Late Fee Amount and Time Limit:** Late fee of Rs. 100/- per month for Tuition Fee and Rs. 100/- per month for Conveyance Fee will be charged after the due dates i.e. last date of every month.
- If parents are not able to make payment through online payment mode because of any network error or any other technical issue, then they have to pay fee dues through offline payment mode before due date. The management of the school will not be responsible in any way for the same.
- For any query related to fee payment, you may contact us on Phone Nos **0751 - 2634101** and Mobile No. **6262001522** during school hours.